

Parent Toolkit

Welcome to the Early years Team funding tool kit.

Here you will find all printable materials that can be shared with parents to help them with what funding they could apply for and know when their child(ren) are eligible.

Materials include:

- Under 2 Age Eligibility Table
- Together for 2s Criteria
- Working Families Funding Criteria
- Working families funding & Parental, Maternity and Paternity
- Useful links and Contacts
- Stretched offers and the Maximum hours used per week
- What offers could be used at the same time?





Under 2 Year old Working funding Age eligibilty table



Born in	Turn 9 months in	Apply By	Eligibility from
July	April	August 31st	September 1st
August	May	August 31st	September 1st
September	June	August 31st	September 1st
October	July	August 31st	September 1st
November	August	August 31st	September 1st
December	September	December 31st	January 1st
January	October	December 31st	January 1st
February	November	December 31st	January 1st
March	December	December 31st	January 1st
April	January	March 31st	April 1st
May	February	March 31st	April 1st
June	March	March 31st	April 1st



Together for 2s Criteria



Economic Grounds

UK citizens who access additional government support such as Universal Credit, Job seekers allowance (JSA), Employment and Support Allowance (ESA) or other form of additional government support may be able to access Together for 2s Funding for their 2 year old. If applying through the Bromley website parents should get an automatic answer. If they believe they are eligible but get a no, please ask them to email eychildcare@bromley.gov.uk, where they will be asked to supply evidence to support their application.

Disability Living Allowance (DLA) or Education Health and Care Plan (EHCP)

If a child is currently in receipt of DLA or have an EHCP then they can access Together for 2s funding the term after their 2nd Birthday. Once the parents have applied they will have to show evidence a current Department of Working pensions (DWP) Letter showing current receipt of DLA.

Child looked after (CLA)

A child who has been in the care of their local authority for more than 24 hours is known as a looked after child. Looked after children are also often referred to as children in care. CLA criteria also covers children who have left care under an adoption order, special guardianship order or a child arrangements order.

Evidence is required to support this application. This would be Adoption form, Care order or special guardianship order.

No recourse to Public Funds (NRPF)

If parents immigration status says they have 'no recourse to public funds', they may still get funded childcare for their 2-year-old. They must live in England and their household income after tax must be no more than:

- £26,500 for families outside of London with one child
- £34,500 for families within London with one child
- £30,600 for families outside of London with two or more children
- £38,600 for families within London with two or more children

They cannot have more than £16,000 in savings or investments.

Evidence is required to support this application.

This could be:

Copies of the Biometric Residency Cards (BRC) - to confirm status.

Last 3 months bank statements from all adults within the household.

A Tenancy agreements

How to apply:

<https://www.bromley.gov.uk/early-years-childcare/funded-early-education-childcare-two-year-olds>

or

<https://lbbrprod.sentinelpartners.co.uk/SentinelPortal/applicationFundedEarly.html>



Criteria:

Working Families Funding Under 2s to 4 Years Old

As a childcare provider, it's important to note that families must meet certain income criteria to be eligible for the working families' funded entitlement. Specifically, each parent or partner must expect to earn at least £183 per week on average, which is equivalent to 16 hours at the National Minimum Wage or Living Wage. However, if a parent and/or their partner is on maternity, paternity, or adoption leave, or is unable to work due to disability or caring responsibilities, they may still be eligible for the entitlement.

Families are not eligible for the working family funded entitlement if either parent or partner expects to earn £100,000 or more individually.

Parents must apply through HMRC, the government website, or their Government Gateway account to obtain an eligibility code.

Income

Over the next 3 months you and your partner (if you have one) must each expect to earn at least:

- £2,380 before tax if you're aged 21 or over (equivalent to £183 per week)
- £1,788 before tax if you're aged 18 to 20 (equivalent to £137 per week)
- £1,331 before tax if you're under 18 or an apprentice (equivalent to £102 per week)

This is the National Minimum Wage or Living Wage for 16 hours a week on average.

The parent's immigration status is also taken into account for working family entitlement.

To be eligible for funded childcare for working parents, each parent or partner must have a National Insurance number.

The person who applies must also have at least one of the following:

- British or Irish citizenship
- settled or pre-settled status, or you have applied and you're waiting for a decision
permission to access public funds - your UK residence card will tell you if you cannot do this



Parental, Maternity and Paternity Leave



For Parents on parental, maternity and paternity leave can access to working families funding before they return to work.

There are 3 dates that parents have to be aware of.

1. The date their child will be eligible from (The term after they turn the qualifying age)
2. The date they must apply by through HMRC (Aug 31, December 31 and March 31)
3. Their return to work date

Parents must apply through HMRC before the below deadlines.

Child turning qualifying age	You can claim from:	Apply through HMRC deadline
1st September to 31 December	1st January (Spring Term)	December 31st
1st January to 31 March	1st April (Summer Term)	March 31st
1st April to 31 August	1st September (Autumn Term)	August 31st

If parents are on parental leave they must return to work before

Date of returning to work	When you can get our hours from
1 May to 30 September	Term starting on or after September
1 October to 31 January	Term starting on or after 1 January
1 February to 30 April	Term starting on or after 1 April

Useful links and Contacts

Bromley Childcare Information Line - 0208 466 3088

HMRC Childcare Helpline - 0300 123 4097

This will be for any of the Working Families Funding queries
(Under 2 Year old, 2 Year Old, 3&4 Year Old Extended 30Hours) :

For parents who would like more information about all funding streams please direct them to the Bromley Childcare Information Line or email: eychildcare@bromley.gov.uk

[Childcare Choices](#) | [30 Hours Free Childcare](#), [Tax-Free Childcare and More](#) | [Help with Costs](#) | [GOV.UK](#)

[Help with childcare costs – London Borough of Bromley](#)

Stretch Offer Maximum Hours

Yearly funded Weeks Offered	Maximum Hours Per Week
38 (Term Time)	15
39	14.61
40	14.25
41	13.90
42	13.57
43	13.25
44	12.95
45	12.66
46	12.39
47	12.12
48	11.87
49	11.63
50	11.40
51	11.17
52	10.96